Latin American Studies M.A. Program—Degree Status Sheet

Student Name: _____________________________ SID#:  _______________________________
Entered In:  ________________________________ Expected Graduation Date:  _____________

☐ Required Latin American Studies Core Course: (to be taken during the first Fall quarter in residence)
  • LAS 205 Latin Americanist Scholarship

☐ Plans of Study:
  o Capstone Project Plan A: 3-3-2 OR Capstone Project Plan B: 4-4 (minimum of 9 courses required)
  o Thesis Plan A: 4-3-2 OR Thesis Plan B: 5-4 (minimum of 10 courses required)

Field:  ______________________  Field:  ____________________  Field:  __________________

Course # and Title
1)  _____________________________
2)  _____________________________
3)  _____________________________
4) (plan B)  ___________________
5) (plan B thesis)  ______________

Course # and Title
1)  _____________________________
2)  _____________________________
3)  _____________________________
4) (plan B)  ___________________

Field:  __________________________

Course # and Title
1)  _____________________________
2)  _____________________________
3)  _____________________________

Field:  __________________________

Course # and Title
1)  _____________________________
2)  _____________________________
3)  _____________________________

Field:  __________________________

Course # and Title
1)  _____________________________
2)  _____________________________
3)  _____________________________

M.A. Committee: Three professors and three papers selected from courses taken above.

Professors:
1.  ______________________________
2.  ______________________________
3.  ______________________________

Papers:
1.  ______________________________
2.  ______________________________
3.  ______________________________

Notes:
• For the Capstone Project Plan, a minimum of 9 courses are required, including LAS 205 and 8 additional courses distributed between 3 fields (3-3-2) or between 2 fields (4-4). At least one of the chosen fields must be a social science. Of the 9 courses, 5 must be at the graduate level, with at least 1 graduate level course falling in each of the 2 or 3 fields.
• For the Thesis Plan (requires prior approval), a minimum of 10 courses are required, including LAS 205 and 9 additional courses to be distributed (4-3-2) among 3 departmental fields or between 2 fields (5-4).
• For either plan not more than 2 courses (8 units) of 596 may apply towards course requirements, only one of which may apply as graduate credit. Courses must be selected from approved course list or petitioned.
• Courses numbered in the 300 series are not applicable toward the M.A. degree. 400-series courses need chair’s approval.

Language Requirement:
Spanish: _________ Portuguese: ___________ Indigenous Language: ______________________

Indicate how the language requirement has been fulfilled above. Language requirement must be fulfilled before student advances to candidacy as verification of language petitions for both languages must be filed with the Grad Division.

Notes:
• Two Languages are required, one to advanced level and the second to intermediate level. Proficiency is equivalent to 24 units of Spanish (Spanish 25) and 12 units of Portuguese (Portuguese 11A-B or Portuguese 1,2,3); or 16 units of Portuguese (Portuguese 27) and 20 units of Spanish (Spanish 5). Indigenous language may be substituted. Proficiency may be demonstrated by other means.
• Courses used to meet the language requirements do not apply towards the M.A. degree course requirements.
Graduate Student Checklist

All M.A. students must complete the following items. Also refer to Standards and Procedures for Graduate Study at UCLA http://www.gdnet.ucla.edu/gasaa/library/spintro.htm

☐ Residency Petition (if applicable)

If an M.A. student is not currently a California resident and is planning on attending UCLA for more than one year, he/she may qualify for California residency tuition for his/her second year. The residency petition is available at http://www.registrar.ucla.edu/. Please read the qualifications, instructions and deadlines carefully.

☐ Capstone Project Plan

The Capstone Project requirement is fulfilled by submission of three research papers written for at least two of the three areas of concentration. At least two of these papers must have been submitted for 200-level graduate courses. The papers are evaluated by a three-member faculty examination committee representing the candidate’s two/three fields of concentration. The papers are evaluated in the following terms: Pass (a unanimous vote), Pass subject to revision, or Fail (majority vote). If two of the three committee members so request, an oral examination based on the papers may be required. When papers are passed subject to revision, one member of the committee works with the student on the revision(s), and determines when the paper(s) have been satisfactorily revised. Re-examinations are not permitted. The M.A. degree is awarded upon recommendation of the faculty committee. Copies of the three papers are filed in the Academic Programs Office.

☐ Thesis Plan

Students wishing to pursue the thesis plan develop a proposal providing justification for the thesis plan, including provisions for funding any field research. This proposal must be approved by consultation with the faculty committee chairperson. Once approved, the student chooses a three-member faculty thesis committee consisting of one professor from each of the three areas of concentration, one of whom agrees to serve as chairperson. Upon approval of the final version of the thesis, the committee recommends the award of the M.A. degree. Students must fulfill the requirements of the University Thesis and Dissertation Office and file their thesis with University Archives.

☐ Advancement to Candidacy and Awarding of M.A. Degree

By the end of the quarter prior to graduation, students must file for advancement to candidacy with the Graduate Division. Students consult with the Student Affairs Office in order to process the necessary paperwork, which includes Nomination of Committee and Advancement to Candidacy forms. Time to degree for a full-time student with no deficiencies upon admission is usually four academic quarters. Students who conduct field research in conjunction with the thesis plan may take up to seven quarters.

☐ Termination and Appeal of Termination

The specific conditions which may lead to termination are: 1) Deficient Scholarship (failure to maintain a 3.0 average beyond a time determined to be satisfactory by the M.A. Committee), or 2) Failure to make normal progress toward the degree (e.g. completion of language requirements, courses within the selected fields of concentration, and research for the M.A. project). Recommendations for termination are made by the faculty committee in consultation with the Academic Coordinator. If deemed appropriate, a student is informed that s/he is to be dropped from the program. In such cases, the student may appeal termination by submitting a letter to the committee chairperson stating the reasons why s/he should remain in the program. This letter is then reviewed by the entire faculty committee for final determination.

*Failure to complete any of the above items as stipulated may result in postponement of expected degree date.