East Asian Studies -- M.A. Program

Core Requirement

☐ Language Requirement (A minimum of 3 years or demonstrated equivalent language proficiency)

(Indicate how language requirement has been fulfilled in the space above. A Language Petition must be filed with the Grad Division for official records.)

Courses used to meet the language requirements do not apply toward the total course requirements.

Area of Concentration (6 courses) ________________________________

(Identify concentration)

☐ Survey Course
To be selected in consultation with the Program Chair.

Dept. & Course # Title
1) ____________________________

☐ Graduate Level Courses (200+)
These five courses must be at the graduate level and reflect the area of concentration.

Dept. & Course # Title
1) ____________________________
2) ____________________________
3) ____________________________
4) ____________________________
5) ____________________________

Elective Courses (3 courses)

☐ One Graduate Level or Undergrad Upper Division Course (100+)
This course should be in a national area in East Asia outside of your area of concentration.

Dept. & Course # Title
1) ____________________________

☐ Two East Asian Graduate Level or Undergrad Upper Division Courses (100+)
These courses may be either within the concentration or in another area of East Asian Studies.

Dept. & Course # Title
1) ____________________________
2) ____________________________

No more than two independent studies courses (596 or 299) may apply toward the nine courses and only one of these courses may be counted toward the minimum of five graduate courses required by the degree. (199 courses will not apply to the degree.)

Revised 1/05
Graduate School Checklist
M.A. students must complete the following items. Also refer to “Standards and Procedures for Graduate Study at UCLA” http://www.gdnet.ucla.edu/gasaa/library/spintro.htm.

☐ Residency Petition (if applicable)
If an M.A. student is not currently a California resident and is planning on attending UCLA for more than one year, he/she may be able to qualify for California residency tuition for his/her second year. The residency petition is available at http://www.registrar.ucla.edu/forms/. Please read the qualifications, instructions and deadlines carefully!

☐ Language Requirement fulfilled
The requirement can be fulfilled in the following ways. All students, regardless of how they fulfill the requirement, need an approved petition from the program faculty advisor. A copy of the petition must be given to the student affairs advisor. The original goes to the Graduate Division, Murphy Hall 1255.

  1) Language course at UCLA (Three years of an East Asian language—at UCLA)
  2) Language proficiency exam

☐ Advancement to Candidacy
Advancement to candidacy forms must be filed no later than the second week of the quarter in which the student expects the award of the degree. Advancement to candidacy may not occur until the foreign language requirement has been filled. Forms are available from the student affairs advisor in Bunche 10373, and must be signed by the program’s faculty advisor. A copy must be returned to student affairs advisor and the original goes to the Graduate Division, Murphy Hall 1255.

☐ Comprehensive Examination Plan
M.A. students must complete the following steps. The comprehensive examination consists of the submission of three research papers (at least two graduate and one upper division papers) to the departmental chair. A form indicating the professors and papers is signed by the chair and submitted to the student affairs advisor. The departmental chair will review the comments from the grading professors to determine satisfactory/unsatisfactory. The three papers should be submitted by the second week of the quarter in which the student expects to receive the degree. Results are due by the last day of classes of that quarter.

Completing the Comprehensive Examination Plan
  a) Select three papers from the classes you have taken for the degree. Papers need to have faculty comments.
  b) Submit the selected three papers with faculty comments to the departmental chair.
  c) The departmental chair will review the papers and faculty comments to determine satisfactory/unsatisfactory completion of the comprehensive examination plan and send an email notice to the student affairs advisor.

Failure to complete any of the above, as stipulated may result in postponement of expected degree date.
Other Important Resources

**URSA (University Records System Access)**—http://www.ursa.ucla.edu

*University Records System Access (URSA) gives UCLA students real-time access to their University academic records.* URSA is accessed by logging on to http://www.ursa.ucla.edu and access is based on a nine-digit UCLA student I.D. and a four-digit security code that is assigned when you are admitted. For most students, URSA provides the easiest way to enroll in classes and to gain real-time access to academic, financial, and personal records. **Students must be enrolled by the end of the second week of classes.**

**UCLA Catalog**—http://www.registrar.ucla.edu/catalog

*The UCLA catalog may be purchased at the UCLA store or viewed on-line. The Schedule of Classes is available on-line at http://www.registrar.ucla.edu/schedule.*

**UCLA Library**—http://www.library.ucla.edu

*Students can go to this site to access all of the UCLA libraries and their offerings such as ORION 2, which is a catalog of all holdings at UCLA, article databases, and on-line journals.*

**UCLA Bruin Online**—http://www.bol.ucla.edu/

*Bruin OnLine (BOL) is a collection of services that provide UCLA students, faculty, and staff with remote dialup and on-campus access to the campus backbone network and the Internet.*

*In order to use Bruin OnLine services, you must have a BOL account which can be established at http://www.bol.ucla.edu/services/accounts/

**The collection of services offered by BOL include:**

- Dial-up Internet access within the 310 area code
- Email accounts
- Web page space
- Listserv mailing list service
- UCLA Usenet News Service
- Proxy Server
- Software for the above mentioned services