## **GLOBAL STUDIES THESIS PROCESS**

## FALL - Research Topic Selection and Proposal Development

- •Select research topic related to one or more of the core globalization themes: Transnational Culture, Global Governance and/or International Markets
- **Develop** preliminary but **detailed** research proposal
- Discuss proposal with Glbl St 194 Instructor by or before middle of the quarter
- Identify and meet with potential faculty advisors whose resarch intersts match your own
- •Secure a Faculty Advisor (must be in residence at UCLA for Winter and Spring) and have him/her sign Faculty Advisor Responsibilities sheet
- •Submit Contract Course petition to enroll in Glbl St 199A in Winter AND Signed Faculty Advisor Responsibilities sheet to your Global Studies counselor no later than Week 2 of Winter.

## WINTER - Research Planning and Data Collection

- **Develop** outline of thesis (**10-15 pages** including brief introduction, major arguments and discussion of evidence/data sections)
- Meet with faculty advisor weekly to refine research and review progress
- •Submit Contract Course petition to enroll in Glbl St 199B in Spring AND Outline of the thesis to Global Studies Counselor no later than Week 2 of Spring.

SPRING - Thesis Writing and Submission

- **Continue** working with the Faculty Advisor to write thesis
- •**Confirm** preferred formatting style (MLA, APA, Chicano) of final version
- •Submit final hard copy of senior thesis to Faculty Advisor for grading (35-50 pages of text excluding title page, bibligraphy, appendices etc.) by or before Friday of Week 10 (confirm deadline with Faculty Advisor)
- •Secure signatures from Faculty Advisor. No need for Chair's signature
- **Optional:** Post thesis on Global Studies Alumni & Current Student Directory website.

This two-page document serves as a quick reference guide of the requirements for completing the Global Studies senior thesis. It provides a snapshot of the required courses, research tasks and documentation for the senior year and **should be used in conjunction with the full detail Global Studies Major Senior Thesis Guidelines document**.

## CONTRACT FORM FOR GLOBAL STUDIES 199A AND 199B

Access contract	<ul> <li>Login to MyUCLA</li> <li>Select "Contract Course" Link</li> <li>Select Winter /SpringTerm</li> <li>Select Directed Research (199)</li> <li>Select Global Studies and then Global Studies (199A/B)</li> </ul>
Complete contract	<ul> <li>Provide a short description of research project</li> <li>Add the following statement: "The Faculty Advsior will be in residence at UCLA and will be available to meet in person regularly to discuss progress on the thesis"</li> <li>For GS199A, add the following statement: "At the completion of the term, I will produce a 10-15 page outline of the thesis"</li> <li>For GS199B, add the following statement: "At the completion of the term, I will produce a 35-50 page thesis"</li> </ul>
Print and obtain signatures	<ul> <li>Ask Faculty Sponser to sign contract; For GS199B, include a copy of 10-15 page outline with contract. For Department Chair's signature , leave blank.</li> <li>Ask Faculty Sponsor to sign Faculty Advisor Responsibilities Sheet** and give them an unsigned copy for his/her records</li> </ul>
Submit	<ul> <li>Submit approved Contract course petition and thesis outline to Office of Academic Advising for Global Studies (10375 Bunche) for enrollment processing no later than week 2 of the Winter or Sring quarter.</li> <li>Check studylist to verify enrollment to avoid late adds and associated late fees</li> </ul>

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